

Minutes

San Benito High School District Safety Committee Meeting:

Date September 9, 2013

This meeting called to order at 2:03 P.M. in Room 135 by Michael Robustelli.

Present at the meeting: Rob Zimmerman, Christina Hval, Jill Ichien, Melody Gomes, Carol Heiderich, Mercedes Berglund, Karen Zanella, Michael Robustelli, and Alicia Breckenridge.

Absent from meeting Doug Evers, Kristy Bettencourt, Elizabeth Martinez, Paulette Cobb, Adrian Ramirez, Catalina Lemos, Bryan Smith, Renee Reed, and Mike Schurig.

Approval of Minutes: May 13, 2013 approval of minute's motion by Melody Gomes, 2nd by Christina Hval, all agreed to approve minutes.

Report from Site Safety Committee: Melody Gomes questioned if we would be keeping the incentive program.

Safety Budget Status: Melody Gomes stated that she had no budget ready yet. Melody commented that we did spend money on concrete work.

Melody Gomes proposed paying the \$2,158.99 for campus supervisor parkas and jackets out of the safety monies. Christina Hval questioned if the campus supervisors take them with them when they leave employment. Mercedes Berglund said that when an employee leaves the jackets and parkas stay here. Christina Hval motioned to approve. Carol Heiderich seconded. All approved to pay for the parkas and jackets from the safety money.

Rob Zimmerman commented that he did purchase tarps during the summer. He purchased tarps that are slightly larger and the same grade we had prior. The cost of the new tarps came to \$900.00

Synopsis of Injuries update: Carol Heiderich commented that there were four new claims but two may have been reported at prior meeting. The two since the last meeting were an ankle injury and the other was from something in their eye. There have been eight incidents since the last meeting that did not result in a claim. They were smashed fingers, trips and four from breaking up a fight.

District Statistical Analysis: Tabled due to Doug Evers absence.

Old Business: Rob Zimmerman stated that the carpet guy dropped the ball on installing the new carpet tiles in the lobby entrance. He is looking to get it done at the next school break and have it done in the Baler red colors, similar to the auditorium's carpet. Plan is to have it completed no later than Christmas break.

Rob Zimmerman brought up that there has been no decision made on the handrails for the ramp due to Debbie Fishers absence at the prior two meetings. Christina Hval asked if the wood handrails would have a finish on them. Rob answered that they would have a Spar Varnish finish on them so they are sealed and cleanable. They will need to be refinished eventually, but

unsure how many years out that may be. Rob is to get a new quote for both wood and metal handrails with installation and bring back to the next meeting.

Michael Robustelli stated that some negotiation was still ongoing for the land to close Nash Road. Michael commented that this is at least two years out but is moving forward.

Rob brought back the transition from the ramp to the marble floor which has become slick with years of wear. We need to decide on a permanent fix. Doug and Rob had a conversation after the last meeting and they suggest cutting a section of the marble out and replacing with carpet in a contrasting color, different from the blue carpet and white marble, so there is a flat section before you step on to the marble. Transition area could also be some type of rubber as well. Michael asked Rob to do a study and bring back options to the next meeting.

New Business: Carol Heiderich questioned if keyboards and chairs would still be handled the same as last year. It was decided that we would continue to handle these issues the same as last year with Doug Evers doing a workplace analysis prior to purchase of items. Rob Zimmerman asked Carol Heiderich if he receives a work order for a new chair that states it is causing back pain should he bring it to human resource's attention. Carol said that yes this would be a good practice. Rob said that he would do this from now on and only replace chairs without bringing it to human resource's attention if the chair is simply broken and no complaint of back pain is made.

Christina Hval stated that one of her girls requested that the curb behind the cafeteria be painted red again where it drops down. Rob said that he would have that taken care of.

Meeting Adjourned at 2:37 P.M. Motion by Karen Zanella seconded by Melody Gomes

Rules of the Safety Committee Responsibilities: Next meeting November 4, 2013