

Minutes

San Benito High School District Safety Committee Meeting:

Date: March 10, 2014

This meeting called to order at 2:00 P.M. in Room 135 by Melody Gomes.

Present at the meeting: Rob Zimmerman, Christina Hval, Jill Ichien, Melody Gomes, Carol Heiderich, Mercedes Berglund, Doug Evers, Karen Zanella, Kristy Bettencourt, Roseanne Lascano, Elizabeth Martinez and Frances Bargas.

Absent from meeting, Paulette Cobb, Adrian Ramirez, Catalina Lemos, Bryan Smith, Renee Reed.

Approval of Minutes: January 13, 2014 approval of minute's 1st motion by Melody Gomes, 2nd by Mercedes Berglund, all agreed to approve minutes.

Report from Site Safety Committee: Melody Gomes questioned if we would be keeping the incentive program. Yes we are keeping the approved program. She will be purchasing \$200.00 in cards.

Safety Budget Status: Melody Gomes, reported that \$3,961.00 was Tier 3 and that 13-14 safety funding was \$16,752.00 for a total of \$20,713.00. Expenditures were: \$200.00 M. Gomes-Incentives, \$466.99 C. Heiderich-Keyboard, \$2,158.99 Mandego Apparel-Security Apparel, \$2,10.14 Palace Art, \$807.24 Mandego Apparel-Security Apparel, \$3,042.53 Emergency Vehicle Specialists-Radios, \$1,253.00 Jacklyn Thomas-Main Entrée Carpet, and \$2,155.34 Water heater Sp Ed, a total of \$10,294.23.

Synopsis of Injuries update: Carol Heiderich reported that there were 2 incidents and 1 claim. The claim-teacher hurt her knee giving demonstration on the long jump; she is back to full duty. First incident –Instructional aid twisted her wrist, second incident-a slip, on a rainy day.

District Statistical Analysis: Doug Evers workman's comp, 0 claim, 3 incidents total incurred \$3,016.14. Doug also commented on the day's loss column / return to work program was 0 at this time.

Old Business: Mercedes ordered the 3 radios and 4 batteries. The Business Office and Student Service received the 3 radios and Mercedes has the 4 back up batteries.

Doug did the workspace evaluation and he ordered 4 new chairs and one banana board for the Business Office.

Kristy order the Tommy lift from Gabilan Welding, for the 2012 Chevrolet work truck in transportation.

New Business: Christina Hval and Elizabeth Martinez both need workstation evaluation. Rob was approached by Paulette Cobb for a pool/chair lift w/ swivel for Special Ed. Students.

Paulette is going to get a quote for the new pool/chair w/ swivel. The safety committee has approved not to exceed \$5000.00 for the new pool/chair w/ swivel. 1ST motion by, Christina Hval, 2nd by, Kristy Bettencourt.

Mercedes Berglund has asked to replace 3 old radios, but it is more economical to just buy 3 new radios for the security department, 1st motioned by Melody Gomes, 2nd by Karen Zanella. Elizabeth Martinez and Jill Ichien, both brought up the CPI training (Crisis Prevention Intervention) for classified employees that work directly with student, and CPR/First Aid for certification for each department.

Christina Hval requested 5 radios for the cafeteria food carts that are out in school campus during bunch and lunch.

Kristy received a grant to purchase a new Club Car Villager-electric 6 passenger seat.

Meeting Adjourned at 2:42 P.M. 1st motioned by, Karen Zanella, 2nd by Elizabeth Martinez.

Rules of the Safety Committee Responsibilities: Next meeting May 12, 2014 at 1:30 pm