

Minutes

San Benito High School District Safety Committee Meeting:

Date January 29, 2015

This meeting called to order at 2:04 P.M. in Room 135 by Jeremiah Brantner 2nd by Mercedes Berglund.

Present at the meeting: Rob Zimmerman, Jill Ichien, Carol Heiderich, Mercedes Berglund, Doug Evers, Roseanne Lascano, Jeremy Dirks, Shawn Tennenbaum, John Perales, Jeremiah Brantner, Paulette Cobb, Karla Ornelas, Kristy Bettencourt and Frances Bargas.

Absent from meeting, Adrian Ramirez, Catalina Lemos, Bryan Smith, and Mike Schurig, Jim Lewis and Elizabeth Martinez.

Approval of Minutes: November 13, 2014 approval of minute's motion by John Perales, 2nd by Shawn Tennenbaum, all agreed to approve minutes.

Report from Site Safety Committee: By room 270 and the cross walk by the new gym we are looking into cutting down the liquid amber trees. Concrete blocks in front of the O'Donnell gym are going to be taken down. Rob Zimmerman and his crew are doing all they can to kill the wasp problem on campus. Grinding the sidewalks (temporary fix) were they are lifting that can be a tripping hazard. Kristy stated that in front of the electrical gate by the bus barn in front of the CNG filling station there is a dipping problem. Rob and is crew are constantly filling in the dipping problem, but this problem should have a permeant fix. Flip charts (color coded) Mercedes is going to check every class to make sure they have flip chart and evacuation map.

Safety Budget Status: We have received \$16,173.00 in safety monies. We have spent so far \$12,169.85 in expenses and we have \$6,278.15 encumbered equaling an overture. We are looking into an education theory called "grit" we are to implement that among our employees. Only true safety issues, injury, tripping hazards etc., should be paid out of the safety fund. Ergonomic should be paid out of operations and maintenance.

Synopsis of Injuries update: Injuries seasonal rainy days, two trips-on seed pods and one employee stung by a wasp.

District Statistical Analysis: Doug Evers presented a Policy Period Analysis for Workers' Compensation Summary report as of December 31, 2014 date. Our 2014-2015 fiscal period we have total incurred \$6,030.48, the total number of claims 7, indemnity 2 claims, medical 5 claims, and 1 claim is still open. Number of lost time claims and number of lost times days are both 0.

Old Business: David Wallace safety suggestion box is in the staff lounge 203. Hand rails are in the works. Mercedes ordered radios for the cafeteria/food service. The counselors are to stop by

Mercedes office and pick up radios for supervision duty. Classified CPR training campus security, cafeteria/foods completed their training, Sped is scheduled next. Julie Carrier and Jim Lewis are working together on safe serf and knife training. Custodians and grounds will be having training in bathroom sanitation, fork lift, lifting and aural lift.

Great response on name badges. Sub need to have their badges on at all times (white name badges), outside consultants need to have their badges on at all times also if they do not have a name badge they are to be redirected to the HR department to make sure they are cleared properly. Volunteers on campus they need to be vetted and need names tag.

New Business: Parking for employees, we no longer want employees parking in the front of the school and in the residential 2 block radius. Employee will have staff parking in the parking lot by baler ally, hog feeders, football parking lot, the 400's new admin building and Mattson gym lot. We are working with the city to have a 1-2 hour parking sign posted in the front of the school along Monterey Street. We are also looking into more lighting even maybe on a timer system in the different assigned parking lots. We are inviting the resident (2 block radius) to a special meeting for the parking problems around the school. Mercedes is looking into getting special parked illegally sign to put on the cars (defenders) that are not in compliance to the parking rules. We are looking into more lighting and better lighting around the campus. For safety for our employees, we are looking into flood lighting in front of the library and cafeteria, for employees walking to their car at night. We are also looking into more lighting by, Meg Sullivan room 396, world languages and social science area. All additional cost for lighting to the parking lot will come from the general fund.

There will be two special parking stalls for certificated and classified employee of the year. Rosanne Lascano with Rob Zimmerman will be looking into the code for the handicap parking regulations, do we have enough handicap parking, for the size of our school.

Room 270 lose ceiling tiles, room 271 ceiling lighting hanging down.

John Perales would like this committee to brain storm a baller healthy initiative.

Meeting Adjourned at 3:33 P.M. 1st motioned by John Perales, 2nd motioned by Shawn Tennenbaum.

Rules of the Safety Committee Responsibilities: Next meeting March 12, 2015 at 2:00 pm

Conference room

April 16, 2015 @ 2:00 pm, conference room

May 14, 2015 @ 2:00 pm, conference room