

SAN BENITO HIGH SCHOOL DISTRICT

Title: Intervention and Support Program Specialist

Definition/Basic Function:

Establish and maintain effective communication between staff, students, and parents for the purpose of improving student success in the school setting; support at-risk students and their families with an emphasis on behavior, attendance, mentoring, counseling, and personalized intervention; and strengthen parent involvement in the educational process through purposeful communication and training.

Directly Responsible to: Assistant Principal

Examples of Duties/Essential Functions:

1. Leverage school and community resources including social media outlets to increase awareness, engagement, communication, and identification of stakeholders in order to intervene on behalf of all students for positive outcomes.
2. Apply interventions to at-risk students, inclusive of multi tiered systems of support which includes-Social Emotional Learning (SEL), and Positive Behavior Interventions and Supports (PBIS).
3. Engage with community based organizations to foster relationships; coordinate and organize wellness related intervention services for students.
4. Coordinate, participate in and/or facilitate Wellness as Student Success Teams.
5. Monitor students in keeping with the steps delineated in the tiers of intervention for wellness supports.
6. Engage students and parents of students who are identified through conferences, phone conversations, written communication, and home visits.
7. Assist in planning and provide in-service training to students, parents, District and site personnel, community agencies.
8. Provide recommendations for additional or alternative strategies and interventions for students referred to the Baler Wellness Center.
9. Provide individual counseling for and monitor the referral process for tier 2 and tier 3 interventions.
10. Regularly (6-8 week follow ups) review data and trends to measure the effectiveness of services and interventions.
11. Provide student intake and assessment related to wellness services
12. Coordinate a bi-annual student wellness survey

Required Qualifications:

Ability to:

- o Develop, plan, implement, and evaluate a school counseling and guidance program that includes academic, career, personal, and social development
- o Advocate for the high academic achievement and social development of all students
- o Provide school-wide prevention and intervention strategies and counseling services
- o Provide consultation, training, and staff development to teachers and parents regarding students' needs
- o Supervise a district-approved advisory program as described in Education Code 49600.

Training, Experience and Educational Requirements:

- o Pupil Personnel Services Credential (PPS) in School Counseling or School Social Work

Physical Demands of Position:

The following essential physical requirements:

1. Seldom, 2. Occasional, 3. Often, 4. Very Frequent

- Ability to sit for extended periods of time. (4)
- Ability to stand, walk, twist, stoop, crouch, kneel, bend over. (2)
- Ability to grasp, reach overhead, push, and pull. (2)
- Ability to see for the purposes of reading computer screens, hand held computers or cell phone screens, manuals, labels and the printed matter. (4)
- Ability to hear and understand speech at normal levels. (4)
- Ability to communicate so others will be able to clearly understand normal conversation. (4)
- Ability to lift 25 pounds (1)
- Ability to carry 25 pounds (1)
- Ability to operate office equipment. (4)
- Ability to reach in all directions (4)
- Ability to perform fine motor coordination (4)

Work Environment:

- Inside and outside environment;
- School environment;
- Work under pressure of deadlines and time constraints;
- Maintain emotional control under stress
- Ability to cover other work stations
- Ability to deal with interruptions
- Ability to deal with both adults and adolescents

Work Hazards:

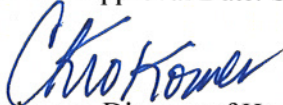
- Subject to exposure to communicable or infectious diseases
- Tasks may be performed with exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, traffic hazards, violence, disease, or pathogenic substances.

Salary:

Counselor Salary Schedule placement according to years of service and educational units.

Daily Service: 195 Workdays per year

SBHSD Board Approval Date: September 12, 2023



Cindi Krokower, Director of Human Resources

9-12-23

Date



Shawn Tennenbaum, Ed.D., Superintendent

September 12, 2023

Date